



## Meeting Minute

### Northern Capacity Building Advisory Committee Thunder Bay and District

**Date:** May 20, 2021

**Location:** Zoom Meeting

**Present :** Danielle Paananen (Chair)  
Patty Haney, Parent  
Alina Cameron, Parent  
Melissa Bianco; SGDSB  
Carolyn Mancuso, Ignite Behaviour Consulting  
Nicole Deschamps, GJCC  
Sherry Fournier, CCR (Co-Chair)  
Nathalie Poitras (Recorder)

**Regrets:** Adrianna Atkins  
Liz Hathazi

Item	
<b>1.0</b>	<b>Welcome</b>
	The meeting was called to order at 6:34 pm by Sherry Fournier. Danielle has accepted the chair's position for the year 2021-2022.
<b>2.0</b>	<b>Reviewed revised Terms of Reference</b>
	TOR has been shortened to specifically reflect Northern Capacity Building Advisory Committee's role and all members have agreed to amend the TORs to reflect the numbers of members <b>8-10</b> .
<b>3.0</b>	<b>Committee Membership</b>
	Adrianna has voiced her interest in remaining on the committee. Liz at Creative Therapy has also confirmed her future participation. Future meeting invitations will be sent to them.  Meeting dates and calendar invitations have been sent to all; 2021-2022 consists of quarterly meetings.
<b>4.0</b>	<b>Updates – CCR</b>
	<u>Final Capacity Building Report</u>  Due to some unforeseen circumstances the completion of the final report is delayed. It is expected to be ready by the end of May. It will be distributed to all Advisory Committee members first for final review prior to posting on CCR's website.

Funds from last fiscal

Sherry confirmed that all funding for 2020-2021 was utilized. Some projects will continue into this fiscal.

Funding this fiscal directed to grants

The funding allocation for 2021-2022 is \$1,375 000.00. The majority of the funding (\$1,200,000) was shared equally amongst the 4 districts and will be directed to capacity building grants. The remaining \$137,500.00 will focus on regional projects.

Sherry invited Nicole, George Jeffrey Children's Centre (GJCC) and Caroly, Ignite to share their plans for the capacity building grants for 2021-2022.

Goals from last year that will continue (Parent mentor Program, Pre & Post Diagnosis, working with Colleges and Universities etc.)

The work related to the implementation of a parent mentoring program is still underway. Updates on the progress of this goal will be provided at future meetings.

Laurentian University in partnership with Kim Morris, Behaviour Analysis North will be offering micro credentials similar to Registered Behaviour Technician training. Once the course and fees are finalized it is recommended that some of the remaining capacity funds be allocated to participants to subsidize the costs, especially for participants in rural and remote areas.

Melissa Bianco also shared some funds were used for hosting Michael McCreary in March. Michael is a comedian and hosted a comedy show to address the myths of autism. Melissa shared this event also provided opportunity to share information about OAP with families and professionals.

OAP Updates

- Independent Intake Organization (IIO): There are no new updates. Sherry will share with all Advisory Committee members as they become available.
- Determination of Needs: CCR has no indication of the number of families in the north who have received invitation letters as the invitations are managed by MCCSS. If MCCSS provides additional information, it will be shared with all Advisory Committee members.

Alina shared that parents who had confirmed receipt of the letter, informed her that the email was only an introduction email for this service.

- Caregiver Mediated : Eligible families will receive a letter of invitation from MCCSS to participate in the program. Families can participate in any program offered throughout the province. Future updates will be shared by email when received.

	<u>OAP Updates</u> (cont'd)
	<ul style="list-style-type: none"> <li>• <u>Entry to School</u>: The North was designated as “early adopters” by MCCSS due to low cases of COVID. Shortly after this process began the number of Covid cases increased considerably. Although this was the case, work continued on the development of the proposal led by One Kid’s Place in collaboration with CCR and HANDS the Family Help Network. The proposal grew to include multiple partners and all school boards throughout the north. Although every effort was made to be inclusive there were challenges with the process and many partners requested the process in the north be revisited. MCCSS is currently reviewing the process and Sherry will share the outcome of their decision with all members when available.</li> <li>• <u>Urgent Response</u>: There are no updates at the moment, as soon as updates are delivered Sherry will share with all Advisory committees.</li> </ul> <p>It is suspected that public and private sector will be interested in this program and if any providers are interested please connect with Sherry.</p>
	<p><b>Family Foundational Services</b></p> <p>The registrations are going well, and feedback from families and providers has been critical to the ongoing improvements to the website and the registration process.</p>
	<p><b>CCR Website</b></p> <p>Website continues to evolve. All feedback is welcome and implemented to improve families’ experience.</p>
<b>5.0</b>	<b>Quarterly Meetings Proposed Agenda</b>
	Members are all in favor of the agenda format presented on the agenda for upcoming meetings.
<b>6.0</b>	<b>Committee Chair Meetings</b>
	All Chairs of the Northern Capacity Building will meet together throughout the year as needed.
<b>7.0</b>	<b>Meeting Schedule</b>
	All calendar invitations have been sent to confirmed members. If new members joining the committee, they will be added to the calendar invitations.
<b>8.0</b>	<b>Adjournment</b>
	The meeting was adjourned at 7:20pm