



Meeting Minutes

Northern Capacity Building Advisory Committee Kenora Rainy River District

Date: May 17, 2021

Location: Zoom Meeting

Present : April Szpara, Parent (Chair)
Barb Tibbs, Parent
Fallon Cody, Parent
Joel Willett, FIREFLY
Sheelagh Reid, KACL
Sherry Fournier, CCR (Co-Chair)
Nathalie Poitras (Recorder)

Regrets: Sarah Pyzer, KCDSB
Christie Nerino, TNCDSB

Item	
1.0	Welcome
	The meeting was called to order at 6:18 pm by Sherry Fournier. April Szpara has accepted to remain the chair for the year 2021-2022.
2.0	Review revised Terms of Reference
	The revised TORs are shorter in length and focus specifically on the Northern Capacity Building Advisory Committee's role. The committee members agreed to amend the number of members to 8-10 which would include parents and professionals.
3.0	Committee Membership
	The group agreed to continued to try and recruit one other parent however if no one signs up, the group will stay as is. Meeting dates and calendar invitations have been sent to all; 2021-2022 consists of quarterly meetings.
4.0	Updates-CCR
	Final Capacity Building Report Due to some unforeseen circumstances the completion of the final report is delayed. It is expected to be ready by the end of May. It will be distributed to all Advisory Committee members first for final review prior to posting on CCR's website.
	Funds from last fiscal Sherry confirmed that all funding for 2020-2021 was utilized. Some projects will continue into this fiscal.

	<p>Funding this fiscal directed to grants</p> <p>The funding allocation for 2021-20222 is \$1,375 000.00. The majority of the funding (\$1,200,000) was shared equally amongst the 4 districts and will be directed to capacity buidling grants. The remaining \$137,500.00 will focus on regional projects.</p> <p>Sherry invited Joel to share FIREFLY’s plans for the funding for 2021-2022 and 2022-2023.</p>
	<p>Goals from last year that will continue (Parent mentor Program, Pre & Post Diagnosis, working with Colleges and Universities etc.)</p> <p>The work related to the implementation of a parent mentoring program is still underway. Updates on the progress of this goal will be provided at future meetings.</p> <p>Laurentian in partnerhsip with a Sudbury provider will offer micro credentials Registered Behaviour Technician training (RBT) and will be a virtual option opening to the North. Once the course and fees are finalized it is recommended that some of the remaining capacity funds be allocated to participants to subsidize the costs, especially for participants in rural and remote areas.</p>
	<p>OAP Updates</p> <ul style="list-style-type: none"> - <u>Determination of Needs</u> : MCCSS confirmed invitations have gone out. Committee members shared that they have yet to hear if anyone in the north had received the invitation to participate in the process. Committee members continue to be concerend for families as they are juggling a lot and managing the various elements and communication related to the OAP. - <u>Caregiver Mediated</u> : Eligible families will receive a letter of invitation from MCCSS to participate in the program. Families can participate in any program offered throughout the province. Future updates will be shared by email when received. - <u>Entry to School</u>: The North was designated as “early adopters” by MCCSS due to low cases of COVID. Shortly after this process began the number of Covid cases increased considerably. Although this was the case, work continued on the development of the proposal led by One Kid’s Place in collaboration with CCR and HANDS the Family Help Network. The proposal grew to include multiple partners and all school boards throughout the north. Although every effort was made to be inclusive there were challenges with the process and many partners requested the process in the north be revisited. MCCSS is currently reviewing the process and Sherry will share the outcome of their decision with all members when available. - <u>Urgent Response</u>: There are no updates at the moment, as soon as updates are delivered Sherry will share with all Advisory committees. - <u>Independent Intake Organization (IIO)</u>: There are no new updates. Sherry will share with all Advisory Committee members as they become available. <p>It is suspected that public and private sector will be interested in this program and if any providers are interested please connect with Sherry.</p>

	<p><u>Family Foundational Services</u></p> <p>The registrations are going well, and feedback from families and providers has been critical to the ongoing improvements to the website and the registration process.</p>
	<p><u>CCR Website</u></p> <p>FFS-steady registrations are coming in and feedback from parents are welcomed. Thank you for helping to share with families.</p>
5.0	Quarterly Meetings Proposed Agenda
	<p>All members have agreed to follow the agenda format presented.</p> <p>Agenda Items:</p> <ul style="list-style-type: none"> a) Progress updates regarding the grants and goals b) OAP updates c) Committee feedback and discussion d) Additional Items <p><u>Additional suggestions voiced by members:</u></p> <p>*The collection of feedback from parents is needed and should be shared with the committee especially with FIREFLY.</p> <p>*Different Models to bring to children in the school setting perhaps or to have to have specialist stay with the child and floats to seek what is the best support for that child. NAN is also looking at other models in the province and it is noticeable that the collaboration between the schools and external providers is very present.</p>
6.0	Committee Chair Meetings
	The Chairs have agreed to meet throughout the year on an as needed basis.
7.0	Meeting Schedule
	All calendar invitations have been sent to confirmed members.
8.0	Adjournment
	<p>The meeting was adjourned at 7:10pm</p> <p>To all members:</p> <ul style="list-style-type: none"> • Capacity Building information, updates, feedback should be shared with both Sherry and April so they are both aware. • Sherry will share updates with all members as updates come in.