



Meeting Minutes – Meeting 11

Northern Capacity Building Advisory Committee Sudbury Manitoulin District

Date: March 22, 2021

Location: Zoom Meeting

Present : Sara Kitlar-Pothier, Parent (Chair)
Shannon Lavoie, Parent
Kristen Norman, Parent
Julien Bonin, Parent
Michelle Bascom, Autism Ontario
Sylvie Grenier, Provider: Sylvie Grenier Consulting
Terri Barriault, Provider: Roots and Wings Psychology
Kim Morris, Provider: Own Practice: Behaviour Analysis North
Natalie Croteau, Provider: ABA Northern Services
Trevor Bosse, CCR, Supervisor
Sherry Fournier, CCR (Co-Chair)
Nathalie Poitras (Recorder)

Regrets: Christa Morel, Parent

Item	
1.0	Welcome
	The meeting was called to order at 5:04 pm by Sherry who will take on the Chair's position at this meeting.
2.0	Approval of the Agenda – March 22, 2021
	The Agenda was approved by all members.
3.0	Approval of the Minutes – February 17, 2021
	The minutes were approved by all members.
4.0	Updates-CCR
	Reflecting on the update sent by Sherry on March 16 th , the group was asked if there were any questions regarding the information included in the email. As mentioned in the update, MCCSS is rolling out a few different programs for the new transition year. Some programs involve the collaboration between HANDS, One Kids Place & CCR. <u>Family Foundational Services:</u> CCR received funding to continue delivering services. New offerings will be based on parent feedback. Members of the Northern Collaborative were contacted and invited to submit a plan for the full 12-month period. The CCR Northern Collaborative is growing; new partners will be joining in April 2021. CCR will continue to showcase current and new partners on the CCR website.

4.0	Updates-CCR (cont'd)
	<ul style="list-style-type: none"> • <u>Caregiver Mediated</u>: A number of providers in the north responded to the call for application however MCCSS has yet provided updates on the successful applicant(s) or information on the delivery of this program and its component. • <u>Entry to School</u>: this program requires providers to work in collaboration with the school boards to serve children between the age of 3 and 5 for a 6 month period. The north region was selected as an early adopter and MCCSS requested that One Kids Place (OKP), CCR and HANDS work together with partners to respond to the application. One Kids Place will lead this project and representation from partners throughout the north will be included. MCCSS was hoping to start this program by the end of this school year however with COVID, this may be delayed. <u>Concerns / questions shared by the committee members:</u> <ul style="list-style-type: none"> ○ will a curriculum be provided by OKP or will this be individualized and drafted by providers; ○ what will the evaluation include and how will feedback from families and providers be processed and addressed; and ○ families who already have funding, will they have access to this program <p>The members agreed that a meeting with Brenda from One Kids Place may be helpful to address concerns and perhaps clarify some questions. Sherry will also follow up with Brenda and MCCSS for a progress update.</p> • <u>Urgent Response (not crisis response)</u> : No new information regarding process has been shared by MCCSS at this time. • <u>Determination of Needs</u>: this short-term project will be led by MCCSS and Child and Parent Resource Institute (CPRI). CCR is one of two organizations approached by MCCSS to support with the implementation of the service for the first 600 families. IIO will assume these functions in the future. A total of 8 professionals in the north will be involved with the delivery. MCCSS confirmed invitation emails/letters were sent to families last Friday. <p>Sherry confirmed that more funding was received to further support capacity building for the next 2 years. It is essential that we focus all funding and efforts to supporting providers in recruiting, training and retaining qualified professionals. These grants will be divided by district, and a meeting with interested providers will take place to discuss the distribution of funds. Trevor is currently reviewing the application process to then invite providers to submit their application. It was also confirmed that Chairs of the Northern Capacity Building Advisory committee will take part in the meeting.</p>

5.0	Overview – Final Report
	<p>Trevor provided an overview of the draft “final report” which is still in the working process. The final version is expected to be shared and posted by end of April. This draft version will be shared with the group following the meeting.</p> <p>It was noted that any results/feedback shared by families will be shared with the specific provider.</p>
6.0	Next Steps
	<p><u>Success shared:</u> Sylvie Grenier shared a successfully trained RBT who is now pursuing her studies to fully become a qualified, francophone BCBA. This was possible by utilizing the Capacity Building Grant</p> <p>Since this marks the last meeting for this fiscal, the Chairs will be discussing the possibility of continuing with the Advisory Committees but reduce the meeting schedule from monthly to quarterly meetings. Roundtables or adhoc committees will be formed if required. Members will be informed of the future approach. Committee members choosing to continue, thank you. Members choosing to complete the term now, we thank you for your commitment.</p> <p>Sara and Sherry acknowledged and thanked all committee members for their leadership and support over the last year. The final report will be posted to the CCR website at the end of April.</p>
7.0	Adjournment
	The meeting was adjourned at 6:08pm
8.0	Committee Action Items : to provide feedback, amendments for minutes by <u>May 7</u> to npoitras@ccrconnect.ca