



Meeting Minutes - Meeting 6

Northern Capacity Building Advisory Committee Kenora Rainy River District

October 26, 2020

Location: Zoom Meeting

Present : Sherry Fournier, CCR (Chair)
April Szpara, Parent
Fallon Cody, Parent
Sheelagh Reid, KACL
Joel Willet, FIREFLY
Suzanne Morris, grandparent NWHU
Sarah Pyzer, KCDSB
Karly Janisse, SLFNHA
Nathalie Poitras (Recorder)

Regrets: Barb Stainke, Parent
Allison Dresen, Parent
Christie Nerino, TNCDSB
Kate Ronnebeck, Parent

Item	
1.0	Welcome
	The meeting was called to order at 4:00pm central time by Sherry Fournier.
2.0	Approval of Agenda for October 26 and approval of Minutes for September 21, 2020
	<p>The Agenda was approved by all members present.</p> <p>The minutes of September 21 were approved with an adjustment to the present members; Suzanne Morris and Sarah Pyzer to be added to the members who were present.</p> <p>Parents shared that a review of time of meetings would be appreciated. A doodle poll will be shared with parents primarily to determine a better time for the group. The new time will be communicated by email and calendar invitations will be updated prior to next meeting.</p>

Item	
3.0	Updates - CCR
	<ol style="list-style-type: none"> 1) MCCSS Todd Smith Announcement – a quick overview of the announcement was shared. 2) Family Foundational Services – registrations as of Friday, October 16 – Total 405. CCR continues to work with Northern Collaborative partners on a regular basis. The most common discussion is related to the sessions. Specifically, if they are not filled can they offer another. Based on feedback families are most interested in the sessions that include a session followed by multiple individual consultations. Many families do not have their OAP reference number; we are also helping with this. Committee members are interested in knowing what are the most popular sessions in Northern Collaborative – Phase 4. 3) CCR Website – our developers have been working on improved home and service-filtering pages (based on feedback from families). A small group of parents from the Committees have been asked to form a focus group and provide additional feedback on the new pages. The plan is to have the new improved site live in early November. 4) Regional Family Service Coordinator – almost 80 contacts in the last two weeks from families and professionals. As we hoped this role is supporting families in choosing the family foundational services best for them, connecting families to local resources, filling communication gaps, and responding to inquiries from professionals. This week we are also beginning to offer a one-hour clinical consult if clinician support is required to assist a family in selecting the best service. 5) Diagnostic Hub – CCR was successful in securing funding to complete more assessments as the age of diagnosis in the north is very late. CCR is currently funded for 156, we have funding for an additional 165. To date we have secured providers to complete 110. This investment has significantly reduced the waitlists throughout the region. In addition to completing more assessments CCR will fill the gap(s) that exist within the region in the interim until a permanent solution is in place (i.e. Thunder Bay). 6) Report Launch – opportunity to present at the Provincial OAP Working Group, the report was well received. Plans underway to organize opportunities for the Chair of each committee to meet with senior leaders and Minister's to share the overall work but also address some of the regional goals.
4.0	District Goals
	<p>The committee spent a brief time revisiting their Respite and System capacity building goal. Since there is a direct connection between Respite and System capacity, it was determined that the focus would be on respite primarily especially that timing is of essence and funds have been allocated, and work on the pathway for capacity building will still continue.</p>

Item	
	<p>District Goals (cont'd)</p> <p>The committee agreed that FIREFLY is in the best position to take on the lead for this goals. Members would like to see a sub-committee form and Joel will return with some ideas to form a small working group to report back to FIREFLY. Updates will be provided by FIREFLY at upcoming meetings.</p>
5.0	Regional Goals
	<p><i>Enhanced Service Capacity within First Nations' Communities</i> – Nishnawbe Aski Nation (NAN) will take the lead, CCR will support.</p> <p><i>Lack of post-secondary institutions within the North Region</i> – The Chair of each committee along with CCR will lead this goal. A number of committee members interested in this work as well however we will start with a meeting of the Chair's, develop a plan and then engage others. (Sherry to coordinate a meeting with the Chair's).</p> <p><i>Access to service providers in rural and remote communities....</i>CCR will take the lead on this goal. We just informed providers today that this is now available. All costs related to travel including staff travel time will be available. This will support providers in delivering service in rural and remote communities and will also ensure the family does not have to use funding for travel costs. The committee had advised that this opportunity should also be made available to families as well. Sherry will continue discussions with MCCSS. Access to services and support for youth: Bring some specialized clinics ; families have access in TO to access in clinical drs. Parents will be needed to discuss to arrange a few specialty clinics; what are the exact needs and include providers . A call out will be sent; April and Fallon have provided their names.</p> <p><i>Lack of Pre and Post Diagnosis support</i>CCR will take the lead and coordinate a meeting with interested parents (from all 4 committees) to discuss this goal. Develop a relationship with parent advocates and mentors in each district and discuss how we can work together to ensure families receive all of these important supports (including – should we consider hosting a formal training opportunity about becoming a mentor). This goal will also include inviting families to participate in the PARC Study (Pediatric Autism Research Cohort) presented by Stelios Georgiades at CCR's Annual General meeting. Committee members requested additional details about the PARC Study. Sherry has reached out to McMaster to provide a summary of the PARC Study and as soon as it is received it will be shared with all committee members.</p> <p><i>Access to services to support youth</i> – Similar to the pre and post diagnosis CCR will coordinate a meeting with interested parents from the 4 committees to meet, discuss this goal, generate a list of the specialty clinics that would be helpful. The goal is to organize 2-3 specialty clinics before March 31, 2021.</p> <p><i>Lack of availability of trained professionals in the North Region has resulted in parents and caregivers expressing interest in obtaining credentials....</i>this will be achieved through Family Foundational Services.</p>

Item	
	<p>Regional Goals (cont'd)</p> <p><u>Monitoring and Evaluation</u></p> <p>Trevor will work with the lead for each goal to ensure we are collecting all relevant data and anecdotal information.</p> <p>This will be shared with committee members at the monthly meetings and will inform the final report in March 2021.</p>
6.0	Next Steps
	<p>CCR to schedule the following meetings:</p> <ul style="list-style-type: none"> • Group discussion with the Committee Chair's • Group discussion with parents – Pre and Post Diagnostic Goal • Group discussion with parents – Access to Services to Support Youth • Meet with Nishnawbe Aski Nation (NAN) to formalize lead role • Request to MCCSS – funding extension (to June 30), also request access grant be available to families
7.0	Adjournment
	The meeting was adjourned at 6:03 central time
8.0	Committee Action Items
	<p>Members are asked to provide the following by the next meeting November 23; please send your comments to npoitras@ccrconnect.ca :</p> <ul style="list-style-type: none"> • Feedback, amendments for minutes • Any feedback or tasks to be submitted