



Meeting Minutes – Meeting 6

Northern Capacity Building Advisory Committee Sudbury Manitoulin District

Date: September 14, 2020

Location: Zoom Meeting

Present : Sara Kitlar-Pothier, Parent (Chair)
 Shannon Lavoie, Parent
 Kristen Norman, Parent
 Julien Bonin, Parent
 Michelle Bascom, Autism Ontario
 Kim Morris, Provider: Own Practice: Behaviour Analysis North
 Natalie Croteau, Provider: ABA Northern Services
 Terri Barriault, Provider: Roots and Wings Psychology
 Sylvie Grenier, Provider: Sylvie Grenier Consulting
 Trevor Bosse, Supervisor CCR
 Sherry Fournier, CCR (Co-Chair)

Regrets: Christa Morel, Parent

Item	
1.0	Welcome
	The meeting was called to order at 5:02 pm by the Chair.
2.0	Approval of the Agenda – September 14, 2020
	The Agenda was approved by all members with no amendments.
3.0	Approval of the Minutes – August 10, 2020
	The minutes were approved by all members with no amendments.
4.0	Updates-CCR
	<p>4.1 <u>CCR updates</u></p> <p>New Foundational Family Services have launched and in the upcoming weeks a full website maintenance will take effect as per families' feedback. To support families with navigating the sessions, our regional family services coordinator, Marcia Morgan will be supporting families in navigating those services as well as connecting them with partners. Marcia will also track families who do not have their OAP reference # on hand as this number is now a requirement by the Ministry. These services are offered throughout September to March 2021 and can now be accessed province wide.</p> <p>It was shared that CCR's AGM will take place October 6th followed by a guest speaker. Details can be found on CCR's social media page and website. The invitation will be sent to all 4 Northern Capacity Building Advisory committees.</p>

5.0	Approval of final goals and Next Steps
	<p>Trevor informed the committee that in collaboration with parents and partners, there were some changes made to the goals. A detailed Project report specific to Sudbury district was reviewed with the committee and feedback received will be addressed in the report. By the end of September, all committees' reports will be drafted, and once final approval is obtained by all committees, they will be posted publicly and launched. Dates to be shared in the upcoming week.</p> <p>Sherry also informed the committee that there will be continuous work happening in-between meetings with committee members as well as with external partners as this committee is entering the implementation phase. As one of the goals focuses on remote communities and services needed in those communities, the providers are asked to share data including travel costs. The work for this goal will continue in-between meetings with providers.</p> <p>The RFP presented to the committee was approved with the amendment to include credentials requirements. The RFPs will not reveal the name of the provider at the time of review. These RFP will be offered to external providers therefore if members have names of possible interested applicants to share their names with Sherry.</p> <p>Upcoming meetings will consist of updates, progress reports, the review of challenges, success of each goals. Sherry will continue working closely with the Chair and Trevor will focus on updating reports, and collecting data to keep the committee informed.</p>
7.0	Adjournment
	The Chair adjourned the meeting at 6:46pm
8.0	Committee Action Items Members are asked to provide the following to npoitras@ccrconnect.ca by the next meeting:
	<ul style="list-style-type: none"> • Feedback, amendments for minutes • Any feedback or tasks to be submitted