



## Meeting Minutes – Meeting 5

### Northern Capacity Building Advisory Committee Sudbury Manitoulin District

**Date:** August 10, 2020

**Location:** Zoom Meeting

**Present :** Sara Kitlar-Pothier, Parent (Chair)  
Shannon Lavoie, Parent  
Christa Morel, Parent  
Kristen Norman, Parent  
Julien Bonin, Parent  
Michelle Bascom, Autism Ontario  
Kim Morris, Provider: Own Practice: Behaviour Analysis North  
Natalie Croteau, Provider: ABA Northern Services  
Trevor Bosse, Supervisor CCR  
Terri Barriault, Provider: Roots and Wings Psychology  
Sherry Fournier, CCR (Co-Chair)

**Regrets:** Sylvie Grenier, Provider: Sylvie Grenier Consulting

Item	
<b>1.0</b>	<b>Welcome</b>
	The meeting was called to order at 5:02 pm by the Chair.
<b>2.0</b>	<b>Approval of the Agenda – August 10, 2020</b>
	The Agenda was approved by all members with no amendments.
<b>3.0</b>	<b>Approval of the Minutes – July 20, 2020</b>
	The minutes were approved by all members with no amendments.
<b>4.0</b>	<b>Updates-CCR</b>
	4.1 <u>CCR updates</u>  Sherry shared that Foundational Family Services were officially announced. CCR is working with all Northern Collaborative Partners to deliver as much service as the funding allows.

<b>5.0</b>	<b>Outstanding Items</b>
	<p>5.1 <u>Update on submission of resources by committee members for the creation of a database</u></p> <p>At the last meeting there was interest in compiling a list of resources, services, providers etc.</p> <p>Upon reflection the committee agreed that this function is the responsibility of Autism Ontario and CCR. Michelle shared that Autism Ontario’s role continues to evolve. At this time, Autism Ontario will continue providing social learning opportunities based on family feedback quarterly. The community is always welcomed to provide Social Learning Opportunity (SLO) request.</p> <p>Sherry shared that CCR also has a responsibility to support and is currently realigning resources to improve supports to families until the new program begins.</p> <p>CCR and Autism Ontario will meet to ensure these services work together.</p> <p>Sara also shared that the Northern Ontario Autism Alliance also provides support to families as it is very challenging to keep track of the changes in the system, the services, and providers available to support families.</p>
<b>6.0</b>	<b>Review and finalize priority goals, funding allocation, activities, timeline for implementation</b>
	<p>Sara provided important context for the committee prior to reviewing the goals and supporting strategies. Sara reminded the group that we are getting closer to the implementation date therefore confirming the strategies to support each goal is critical.</p> <p>The Chair invited members to send their ideas by email if there are any to <a href="mailto:npoitras@ccrconnect.ca">npoitras@ccrconnect.ca</a> by the deadline stated under item 10.0.</p> <p>The group was successful in fine tuning the capacity-building grant goal and outcomes, however there is more work to do on the strategies. Trevor will work with the providers to finalize the strategies. Once complete a meeting will be held with the parents to review the goal, strategies, and outcome for feedback.</p>
<b>7.0</b>	<b>Next Steps and Adjournment</b>
	<p>At the September meeting, the fully completed goals will be presented for final approval followed by implementation as planned late September, early October.</p> <p>The Chair adjourned the meeting at 6:30pm</p>
<b>8.0</b>	<b>Committee Action Items</b>
	<p><b>Members are asked to provide the following by September 14 at 12 p.m. to <a href="mailto:npoitras@ccrconnect.ca">npoitras@ccrconnect.ca</a> :</b></p> <ul style="list-style-type: none"> <li>• <b>Feedback, amendments for minutes</b></li> <li>• <b>Any ideas, feedback and/or suggestions</b></li> </ul>