



Meeting Minutes – Meeting 6

Northern Capacity Building Advisory Committee Thunder Bay and District

Date: September 17, 2020

Location: Zoom Meeting

Present : Danielle Paananen (Chair)
Sherry Fournier, CCR (Co-Chair)
Patty Haney, Parent
Alina Cameron, Parent
Carolyn Mancuso, Own Practice: Ignite Behaviour Consulting
Liz Hathazi, Creative Therapy Associates
Melissa Bianco – SGDSB
Nicole Deschamps, GJCC
Trevor Bosse, CCR

Regrets: Adrianna Atkins, Parent
Krista Smith, Parent

Item	
1.0	Welcome
	The meeting was called to order at 6:32pm by today's Chair, Danielle Paananen.
2.0	Approval of the Agenda – September 17, 2020
	The agenda was approved by the committee.
3.0	Approval of the Minutes
	The minutes of August 13 were approved by the committee.
4.0	Updates – CCR
	<p>New Foundational Family Services have launched and in the upcoming weeks a full website maintenance will take effect as per families' feedback. To support families with navigating the sessions, our regional family services coordinator, Marcia Morgan will be supporting families in navigating those services as well as connecting them with partners. Marcia will also track families who do not have their OAP reference # on hand as this number is now a requirement by the Ministry. These services are offered throughout September to March 2021 and can now be accessed province wide.</p> <p>It was shared that CCR's AGM will take place October 6th followed by a guest speaker. Details can be found on CCR's social media page and website. The invitation will be sent to all 4 Northern Capacity Building Advisory committees.</p>

4.0	Updates – CCR (cont'd)
	Trevor informed the committee that in collaboration with parents and partners, changes were incorporated in the Regional goals. One goal was removed as it is being addressed externally, and another has been approved by the Ministry to cover provider's travel costs specific to Foundational Family services.
5.0	Approval of final goals
	<p>The committee reviewed Trevor's project overview for the Region as well as the project overview for the District. This document will be uploaded to the committee's portal following the meeting. The committee approved for background work to continue in terms of sub-committee meetings to occur while the group reviews the reports. A final draft of the district report should be expected by the committee the first week of October and Sherry proposed to make it public by October 15th ; this would include a post on Social Media and website.</p> <p>Since providers have shared their feedback and approval of the RFP, parents took a moment to review and approved to move forward with the distribution of the RFP. All completed RFPs and access grant proposals are to be forwarded to Nathalie Poitras at programsupport@ccrconnect.ca . Once the removal of any identifiable information regarding providers' is completed, parents will review the submitted RFPs and then Sherry will do the final approval. This work is crucial for data collection.</p>
6.0	Next Steps
	<p>The committee is now moving into the implementation phase will consist of collaborating with the district's public and private members.</p> <p>Progress reports will be part of most upcoming meetings for members to view all data collected. Future meetings will consist of troubleshooting, sharing successes or to discuss funds reallocation if necessary.</p> <p>A final draft of the district report should be expected by the committee the first week of October and Sherry proposed to make it public by October 15th ; this would include a post on Social Media and website.</p>
7.0	Adjournment
	<p>The Chair adjourned the meeting at 8:00 p.m.</p> <p>Next meeting October 22nd, 6:30pm to 8:00pm</p>
8.0	Committee Action Items
	<p>Members are asked to provide the following by next meeting to npoitras@ccrconnect.ca .</p> <ul style="list-style-type: none"> Feedback, amendments for minutes