



Meeting Minutes – Meeting 1

Northern Capacity Building Committee Kenora Rainy River District

Date: June 29, 2020

Location: Zoom Meeting

Present : Sherry Fournier, CCR (Chair)
April Szpara, Parent
Suzanne Morris, Grand-parent & Provider
Sheelagh Reid, KACL
Sarah Pyzer, KCDSB
Karly Janisse, SLFNHA
Christie Nerino, TNCDSB
Joel Willet, FIREFLY
Nathalie Poitras (Recorder)

Regrets: Fallon Cody, Parent

Item

1.0	Welcome The meeting was called to order at 4:05pm Central Time by the Chair. All members who were present were welcomed and it was mentioned that there are still 2 vacancies at the committee table. If the vacancies aren't filled the committee will remain as is. Each member took a moment to introduce themselves to the group.
2.0	Approval of the Agenda – June 29, 2020 There were no amendments to the agenda.
3.0	Presentation – How did we get here? An overview of the last 2 years was presented by Sherry Fournier in form of a power point presentation which will be shared with committee members following the meeting. Opportunity for questions and discussion was provided. The few points below were mentioned by members: <ul style="list-style-type: none">• Inventory of services and providers is required within the district and for other region in the North.• Current OAP Funding – \$5000 not enough• Waitlist is very long; with OAP change it increased.• Accessing one service at a time (in previous OAP) was not helpful.• Coordination and navigation support is important and needed for families.• Many families are still unfamiliar with services

Item

4.0	Review Draft Terms of References (TOR)
	<p>The Chair explained that the goal is to be flexible in creating the best plan of action for Kenora Rainy River. Sherry Fournier will be the appointed Chair of the committee and invited members to consider assuming the Co-chair. Committee members interested in the position of Co-chair are to submit their names to Nathalie at npoitras@ccrconnect.ca by the date stated at Item 9.0 “Committee Action Item”.</p> <p>As the meeting minutes will be posted on CCR’s website it is important for all committee members to review and approve the content. Nathalie Poitras will forward draft minutes to committee members along with a deadline to review. If feedback is not received by the deadline the Chair will assume there are no amendments or additions. Following committee review and approval, the minutes will be posted on the CCR’s website.</p> <p>All feedback regarding the TOR will be accepted until the date stated at Item 9.0 “Committee Action Item”. Members are asked to submit to npoitras@ccrconnect.ca .</p> <p>A question about quorum was raised. The Chair clarified that because this is an advisory voting/quorum is not required, however if there is a significant number of regrets, the meeting would be cancelled and rescheduled.</p>
5.0	Proposed Timelines (Calendar)
	<p>The Chair explained that the timeline is to track action items and their priorities during the year. This calendar is a living document therefore if needed can be amended at the committee’s request throughout the year. The members are asked to review the calendar and bring forth any feedback to Nathalie at npoitras@ccrconnect.ca by the date stated at Item 9.0 “Committee Action Item”.</p>
6.0	Proposed Meeting Dates
	<p>The committee members have expressed concerns regarding absences for the scheduled meetings. Sherry explained that we understand with the summer months and competing priorities with Covid19 we anticipate not everyone will be able to attend every meeting. If someone is absent the Chair will schedule an individual meeting to provide updates prior to the following meeting. Meeting dates were approved with one amendment to push the December meeting to early January 2021. This will be amended by next meeting.</p>

Item

7.0	Communication
	<p>Meeting minutes and supporting documents will be posted on the CCR website.</p> <p>Committee members are invited and encouraged to speak to parents and colleagues about the committee and our work together. We will maintain this transparent approach for the duration of the committee.</p> <p>With the remaining time the Chair invited members to share ideas about how the funding might be utilized. The goal is to have a meaningful impact and work together to prioritize ideas that can be achieved this fiscal.</p> <ul style="list-style-type: none">• The members of the committee agree to list agencies and available resources throughout the District of Kenora Rainy River. A longer-term plan is needed in the district. There are significant barriers in remote communities where support is unavailable. eg some parents have obtained degrees on their own however cannot provide treatment without the supervision or support from a certified professional when there are none.• Use of \$150,000 for an 8 week on the job training for therapist; it would be a short-term plan however mentoring, supervision could be incorporated.• Parents have also expressed their interests in being trained to support their families.• One point of access is non-existent in the public and private sector for parents to access services simultaneously.• Can Colleges and Universities help recruit & retain? Could be an opportunity to have conversation with Minister of Colleges and Universities, Ross Romano.• Infant development program needed.
8.0	Adjournment
	<p>The meeting was adjourned at 5:30p.m. Central Time</p> <p>Meeting 2 and 3 will be focusing on brainstorming more opportunities/goals.</p>
9.0	Committee Action Items
	<p>Members are asked to provide the following by July 10th , 4p.m. CT to npoitras@ccrconnect.ca</p> <ul style="list-style-type: none">• Co-Chair interest• Provide feedback or address concerns regarding Calendar and Meeting Dates (feedback have already been collected from the meeting).• Review Minutes and submit edits• Review Terms of Reference and submit edits• Bring ideas of goals to next meeting (July 13th)