



X	Proposed Action Items
C	Actions Completed

Northern Capacity Building Advisory Committee Kenora Rainy River District

2020-2021

Focused Action Items	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April
<u>Meeting 1</u> Introductions/context/review draft Terms of Reference	C										
<u>Meeting 2</u> <ul style="list-style-type: none"> Finalize Terms of Reference Selection of Co-Chair 		C									
<u>Meeting 3</u> Strategy design			C								
<u>Meeting 4</u> Strategy design			X								
<u>Meeting 5</u> Finalize strategy design/plan for evaluation				X							
<u>Meeting 6</u> Strategy Launch					X						
<u>Meeting 7</u> Monitor implementation/course correct if required						X					
<u>Meeting 8</u> Monitor implementation/course correct if required								X			

X	Proposed Action Items
C	Actions Completed

<i>Focused Action Items</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>April</i>
<u>Meeting 9</u> <ul style="list-style-type: none"> <i>Review Evaluation (first 3 months)</i> <i>Review funding (are we on track)</i> 									X		
<u>Meeting 10</u> <ul style="list-style-type: none"> <i>Monitor implementation/course correct if required</i> <i>Review Draft Evaluation Report</i> 									X		
<u>Meeting 11 – Final Meeting</u> <ul style="list-style-type: none"> <i>Approve Final Evaluation Report</i> <i>Share/present lessons learned with key stakeholders</i> 										X	